



DANA LIGHTMAN, Ph.D.

Absolutely. Positively. Uplifting.

“Create the outcomes you want. Regardless of the circumstances.”

Audio-Visual and Stage Set-Up Needs

AUDIO/VISUAL:

Dana’s first choice for a microphone is a wireless clip-on lapel with belt hook for transmitter. Her second choice is a lapel microphone with a cord long enough for comfortable movement.

Please provide a hand-held microphone for audience member(s) who might participate in the presentation on stage.

If slide show is requested, please provide:

Laptop computer

LCD projector

Note: Speaker will provide flash drive (or CD) with PowerPoint presentation and infrared remote control mouse

STAGE SET-UP:

Please situate the lectern off-center so there is plenty of room for Dana to move around.

If using a head table, please be sure that is enough space for Dana to move either in front or in back of the table.

Please place a room-temperature bottle of water (or a pitcher of water without ice and a glass) on a stool or small table on the stage.

If a slide show is requested, please place the screen on the stage if possible (not to the side of the room.)

Note: If possible, Dana would appreciate a time-keeper to signal her at requested intervals about the time remaining.